

Hallenbeagle

COMMUNITY LIAISON GROUP MEETING MINUTES

Wednesday 22 November 2023

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recycling and recovery UK

meeting minutes

Subject	Hallenbeagle Community Liaison Group
Date	22/11/2023
Location	Chacewater village hall
Recorder	Sarah Cotton
Chair	Lisa Thompson

Present

Name	Initials	Company	Title
Craig Mouatt	CM	SUEZ	Processing Contract Manager
Emma Smyth	ES	SUEZ	Senior Planning Manager
Alistair Walker	AW	SUEZ	Construction Project Manager
Sarah Cotton	SC	SUEZ	Education and Community Officer
Lisa Thompson	LT	SUEZ	Senior Community Liaison Manager and Chair
John Carley	JC	Chacewater Parish Council	Parish Councillor
Dale Unsworth	DU	Cornwall Council	Integrated Waste Management Contract Team Leader
Kate Swain	KS	Kier	Marketing Manager
Jeff Houghton	JH	Kier	Senior Contracts Manager
Stephen Barnes	SB	Cornwall Councillor	Redruth North Mayor of Redruth Town Council



Barbara Skinner	BS	Resident	
Tim Warne	TW	Cornwall Council	Principal Development Officer
Matthew Sleeman	MS	Cornwall Council	Development Officer
Stephanie Carlyon	SCa	Cornwall Council	Development Officer
Lawrence Robinson	LR	Resident	Hallenbeagle Estate Manager
Jinny Clark	JC	St Agnes Parish Council	Chair of Parish Council
Graham Brown	GB	St Agnes Parish Council	Parish Councillor
Barbara Ellenbroke	BE	Cornwall Councillor	Redruth South

Ref	Note	Action
1.0	Welcome, introductions and apologies	
1.1	LT opened the meeting. Introductions were made for all members present.	
2.0	Purpose of the Community Liaison Group	
2.1	LT explained to the CLG the purpose of the group, giving contact information for the relevant parties for the group to take note of.	
3.0	Terms of Reference and Code of Conduct	
3.1	<p>LT highlighted the Terms of Reference for the group and asked if everyone was in agreement with the TOR as it is written.</p> <p>TW added that he, MS and SCa would be involved in the initial set up and be available to be called upon if needed. However, they will not be full members attending every meeting of the CLG.</p> <p>LT added that other SUEZ staff members will be invited when needed, such as operational staff when the site is operational.</p>	



	<p>KS agreed that Kier membership would also change to reflect the needs of the CLG as time progresses.</p> <p>LT asked the group if they agreed with the meeting frequency, meeting every other month during construction, with this frequency changing to fit the needs of the site. No objections. MS added that contact should still be made with Kier and SUEZ in between meetings rather than save issues for the CLG meeting itself. Everyone agreed with this open communication strategy.</p> <p>LT posed the question of chairing the meeting. LT is happy to chair, share the responsibility or find an independent person. JC asked if the responsibility could be shared from the 3rd meeting onwards, once the group is set up and running. Action to determine the chair rota to be added as an agenda item.</p> <p>LT asked if everyone was in agreement that SC take the minutes. No objections.</p> <p>TOR was adopted.</p> <p>LT asked if everyone accepted the Code of Conduct as written. Code of Conduct was adopted.</p>	LT
4.0	Background information	
4.1	<p>DU updated the group on why the changes to how Cornwall manages waste are needed. He explained the waste hierarchy, waste reduction strategy, the new food waste recycling service and how these changes aim to encourage recycling and reduce litter. Some changes include moving to a weekly food waste recycling collection and alternating fortnightly recycling and residual waste collection.</p> <p>JC commented that he was pleased to see that Cornwall Council were committed to the Zero Carbon by 2030. JC asked if the size of the food caddy and residual bin would be relevant to the households, if for example the household composted and had no food waste.</p> <p>DU answered the waste analysis found that food waste is a problem for Cornwall households and that the caddy will be provided to each house.</p> <p>JC asked if the food waste will be anaerobically digested which DU confirmed would take place at Holsworthy.</p> <p>JC asked about the rest of the household recycling collection which DU confirmed to be the same as the current system (cans, plastic, paper, cardboard, glass, textiles) with the HWRCs taking other materials (not trade waste).</p> <p>MS asked if biodegradable sacks would be provided, which DU confirmed.</p> <p>BS asked if she would be able to line the food caddy with newspaper which DU also confirmed.</p>	



	<p>SB commented that if the Council want the creation of waste to stop, they should sell people compost bins. DU answered that the Council has a scheme to help residents to purchase compost bins, but that education and community engagement are key to change behaviours. He highlighted that in the rollout area of each phase there will be roadshows encouraging the message of reducing waste and increasing awareness of composting and the new food waste offering in the service change.</p> <p>BS asked if she can use the bins that she already has for collections.</p> <p>DU answered that the new bins provided will need to be used as it will encourage recycling through a limited capacity of black bin bag waste.</p> <p>KS suggested using spare bins as a water harvesting tool. DU added that they can also be collected for recycling if they are no longer needed.</p>	
5.0	SUEZ and Kier Construction Update	
5.1	<p>ES updated the group on the background work that took place last year, including the community engagement events many members attended.</p> <p>AW and JH explained the construction timeline going forward.</p> <p>KS added that Kier hoped to arrange a school competition to allow children to design art for the hoarding walls, and if anyone knew of a school to let her know. Suggestions for potential participating schools to be sent to the Chair.</p>	
6.0	Question and Answer Session (including questions submitted to Chair)	
6.1	<p>SB asked if the plan was to have rooflights in the roof. AW answered that there will be solar panels and that there would be no windows. There would be various doors that would be opening and closing through the day for reception/bulking out of materials.</p> <p>GB asked about the vehicle routes. ES answered that the detail for this will be in the Environment plan. GB asked if a copy could be available for Blackwater Parish Council which was agreed.</p> <p>JC asked if vehicles would travel through Blackwater, JH answered that vehicles would use the A30, and this agreement is in the contract.</p> <p>KS added that should a vehicle be seen in Blackwater, please contact Kier.</p>	LT/ES
7.0	A.O.B	
7.1	<p>BE added that as she is responsible for the Children and Schools Cabinet, she is interested in how more children can be involved with Kier and SUEZ activities and can make it known more widely.</p> <p>KS stated that Kier projects would be useful for children to participate in.</p>	



	<p>LT added that the SUEZ visitor centres are a great opportunity to promote recycling.</p> <p>GB asked if the minutes will be sent out which is agreed within 28 days.</p> <p>LT pointed out that any future contact information that may be sent out will be compliant with GDPR.</p> <p>JC asked what measures will control light, sound and odour pollution when the site is operational. AW answered that within the Environmental permit there are measures in place such as fast acting doors, odour suppression, and noise monitoring to ensure impact is minimal. The site will also be generating energy with solar panels which is currently being discussed with Kier and National Grid. JC added that self consumption is key as the grid will have a limitation to electricity exported, also that a battery bank would be a great system to have in place.</p> <p>AW answered that the design of these solar panels needs to be accommodating to the operations onsite, so battery storage is not suitable at this time.</p> <p>JC asked if wind turbines could be discussed. Agenda item for next meeting.</p> <p>JC asked about the location as it is within 850m of the observatory. AW answered that a planning condition references this, ES added that lighting is part of the planning submission.</p> <p>KS brought up Kier's food bank on site supporting the Trussell Trust that will be supplying a local food bank.</p>	SC
8.0	Date of Next Meeting	
8.1	7 February 2024 at 6.30pm	